

---

# BILLERICA

## HOUSING AUTHORITY

Martin E. Conway, Chair  
Carol Ford, Vice Chair  
James F. O'Donnell, Jr., Treasurer  
Marie O'Rourke, Assistant Treasurer  
John Parker  
Robert M. Correnti, Executive Director

16 River St  
Billerica, MA 01821  
Tel 978-667-2175  
Fax 978-667-1156  
email:bcorrenti@billericahousing.org

**BILLERICA HOUSING AUTHORITY**  
**REGULAR MEETING**  
**AGENDA**  
**June 11, 2020**

**CALL TO ORDER:** 4:00 pm

- Open Microphone

### **REORGANIZATION OF THE BOARD**

**MINUTES:**

- Meeting of February 6, 2020

**CORRESPONDENCE:**

- February 11, 2020 letter to Shawsheen Tech Masonry Students
- April 21, 2020 American Wisdom Association donation
- May 5, 2020 Clear Path for Veterans donation
- 41 Boston Road Unit 453 Decline Letter

**REPORTS:**

- Investment Accounts
  - May 2020
- Payment of Bills
  - February 2020
  - March 2020
  - April 2020
  - May 2020
- Section 8 Voucher Payments
  - February 2020
  - March 2020
  - April 2020
  - May 2020
- Accountant's Report
  - As of 1/31/2020
  - As of 2/29/2020
  - As of 3/31/2020
  - As of 4/30/2020
- Payroll Report
  - February 2020
  - March 2020
  - April 2020
  - May 2020
- Vacancy Report
  - June 1, 2020
- Executive Director's Report

OLD BUSINESS:

- 16 River Street Project Based Section 8 Contract

NEW BUSINESS:

- GASB 74/75 REPORT for FY ending 6/30/2020
- Approve Updated Procurement Policy
- Rent Write Off - Talbot G3
- Approve Roofing and Fascia Repair Contract for 609 Boston Road with W.P.I. Construction in the amount of \$19,000
- Topics for discussion which the Chair could not have reasonably anticipated 48 hours in advance

MEETING SCHEDULE:

- July 2, 2020
- August 6, 2020

ADJOURN