

BILLERICA

HOUSING AUTHORITY

Martin E. Conway, Chair
Carol Ford, Vice Chair
James F. O'Donnell, Jr., Treasurer
Marie O'Rourke, Assistant Treasurer
John Parker
Robert M. Correnti, Executive Director

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BILLERICA HOUSING AUTHORITY
REGULAR MEETING
AGENDA
July 8, 2021

CALL TO ORDER: 4:00 pm

MOMENT OF SILENCE IN MEMORY OF CAROL FORD

- Open Microphone

MINUTES:

- Meeting of June 3, 2021

CORRESPONDENCE:

- Re-appointments to BAHT
- Board Waiver Request
- 6/19/2021 Response to Hud

REPORTS:

- Investment Accounts
- Payment of Bills (*to be provided at the meeting*)
- Section 8 Voucher Payments (*to be provided at the meeting*)
- Accountant's Report
- Payroll Report (*to be provided at the meeting*)
- Vacancy Report
- Executive Director's Report

OLD BUSINESS:

- None

NEW BUSINESS:

- Internal Controls Policy
- Air Conditioner Policy
- Personnel Policies & Procedures
- Affirmative Action Plan
- Capitalization Policy
- Topics for discussion which the Chair could not have reasonably anticipated 48 hours in advance

MEETING SCHEDULE:

- August 5, 2021
- September 2, 2021

ADJOURN