

# BILLERICA

## HOUSING AUTHORITY

John Saulnier, Chair  
James F. O'Donnell, Jr., Vice Chair

Catherine Moschner, Assistant Treasurer  
Martin E. Conway  
Robert M. Correnti, Executive Director

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BILLERICA HOUSING AUTHORITY  
REGULAR MEETING  
CAROL A. FORD COMMUNITY BUILDING - 16 RIVER STREET  
COMMON ROOM  
AGENDA  
NOVEMBER 14, 2024

**THIS MEETING WILL BE AUDIO AND VIDEO RECORDED**

CALL TO ORDER: 4:00 pm

MINUTES:

- Meeting of October 10, 2024 (Vote Needed)

CORRESPONDENCE:

- None

REPORTS:

- Investment Accounts (Monthly Account Balances - Place On File)
  - o As of November 1, 2024
- Payment of Bills (Monthly Bills - Vote Needed)
  - o 10/1/24 to 10/31/24
- Section 8 Voucher Payments (Monthly Disbursement Statements - Vote Needed)
  - o November 2024
- Accountant's Report (Monthly Financials - Place On File)
  - o As of October 31, 2024
- Payroll Report (Monthly Payroll - Vote Needed)
  - o October 2024
- Vacancy Report (Monthly Vacancy Report by Location - Place On File)
  - o As of November 1, 2024
- Executive Director's Report (Place On File)
  - o October 2024

OLD BUSINESS:

RECEIVED  
2024 NOV - 8 A 8:56  
TOWN CLERK  
BILLERICA

NEW BUSINESS:

- FY2025 Payment Standards and Utility Allowances (*Vote Needed*)
- Approve Change Order for Project #031083 (*Vote Needed*)
- Approve Resolution for Enterprise Bank (*Vote Needed*)
- Topics for discussion which the Chair could not have reasonably anticipated 48 hours in advance

MEETING SCHEDULE:

- December 12, 2024
- January 9, 2025

OPEN MIC:

- Resident and Public Participation (*Per Policy Approved on 5/9/24*)

ADJOURN