

BILLERICA

HOUSING AUTHORITY

John Saulnier, Chair
James F. O'Donnell, Jr., Vice Chair

Catherine Moschner, Assistant Treasurer
Martin E. Conway
Robert M. Correnti, Executive Director

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BILLERICA HOUSING AUTHORITY
REGULAR MEETING
CAROL A. FORD COMMUNITY BUILDING - 16 RIVER STREET
COMMON ROOM
JANUARY 9, 2025

THIS MEETING WILL BE AUDIO AND VIDEO RECORDED

CALL TO ORDER: 4:00 pm

MINUTES:

- Meeting of December 12, 2024 (*Vote Needed*)

CORRESPONDENCE:

- 12/12/24 letter to former Commissioner Moschner
- 12/13/2024 letter to Annese
- 12/31/24 letter to O'Connor Hardware
- 12/31/24 letter to Georgio's Liquor

REPORTS:

- Investment Accounts (*Monthly Account Balances - Place On File*)
 - o As of January 1, 2025
- Payment of Bills (*Monthly Bills - Vote Needed*)
 - o 12/1/24 to 12/31/24
- Section 8 Voucher Payments (*Monthly Disbursement Statements - Vote Needed*)
 - o January 2025
- Accountant's Report (*Monthly Financials - Place On File*)
 - o As of December 31, 2024
- Payroll Report (*Monthly Payroll - Vote Needed*)
 - o December 2024
- Vacancy Report (*Monthly Vacancy Report by Location - Place On File*)
 - o As of January 1, 2024
- Executive Director's Report (*Place On File*)
 - o December 2024

OLD BUSINESS:

- None

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2025 JAN -3 A 10:11
TOWN CLERK
BILLERICA

NEW BUSINESS:

- Rent Write Off - (*Uncollectable rent - Vote Needed*)
- Approve Fenton, Ewald & Associates Contract for 7/1/24 to 6/30/25 (Annual Contract - vote needed)
- Topics for discussion which the Chair could not have reasonably anticipated 48 hours in advance

MEETING SCHEDULE:

- February 13, 2025
- March 13, 2025

OPEN MIC:

- Resident and Public Participation (*Per Policy Approved on 5/9/24*)

ADJOURN