

# BILLERICA

## HOUSING AUTHORITY

John Saulnier, Chair  
James F. O'Donnell, Jr., Vice Chair  
Martin E. Conway  
David A. Gagliardi

Robert M. Correnti, Executive Director

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BILLERICA HOUSING AUTHORITY  
REGULAR MEETING  
CAROL A. FORD COMMUNITY BUILDING - 16 RIVER STREET  
COMMON ROOM  
MARCH 13, 2025

**THIS MEETING WILL BE AUDIO AND VIDEO RECORDED**

CALL TO ORDER: 4:00 pm

WELCOME ASHLEY MONFET, NEW FULL TIME RSC

### 4:00 PM FY2026 ANNUAL PLAN PUBLIC HEARING

MINUTES:

- Meeting of January 9, 2025 *(Vote Needed)*

CORRESPONDENCE:

- Memo of 2/7/25 re: visit by Secretary Augustus *P(Pace On file)*

REPORTS:

- Investment Accounts *(Monthly Account Balances - Place On File)*
  - As of February 1, 2025
  - As of March 1, 2025
- Payment of Bills *(Monthly Bills - Vote Needed)*
  - 1/1/25 to 1/31/25
  - 2/1/25 to 2/28/25
- Section 8 Voucher Payments *(Monthly Disbursement Statements - Vote Needed)*
  - February 2025
  - March 2025
- Accountant's Report *(Monthly Financials - Place On File)*
  - As of January 31, 2025
  - As of 2/28/25
- Payroll Report *(Monthly Payroll - Vote Needed)*
  - January 2025
  - February 2025
- Vacancy Report *(Monthly Vacancy Report by Location - Place On File)*
  - As of February 1, 2025
  - As of March 1, 2025
- Executive Director's Report *(Place On File)*
  - January 2025/February 2025

RECEIVED  
2025 MAR -6 P 2:05  
TOWN CLERK  
BILLERICA

OLD BUSINESS:

- None

NEW BUSINESS:

- RENT WRITE OFF (*Vote Needed*)
- FY2024 AUP Audit Report (*Place On File*)
- Notice regarding HCVP Funding (*Place On File*)
- Topics for discussion which the Chair could not have reasonably anticipated 48 hours in advance

MEETING SCHEDULE:

- April 10, 2025 (Annual Meeting)
- May 8<sup>th</sup>, 2025

OPEN MIC:

- Resident and Public Participation (*Per Policy Approved on 5/9/24*)

ADJOURN