


BILLERICA

HOUSING AUTHORITY

Martin E. Conway, Chair
Carol Ford, Vice Chair
James F. O'Donnell, Jr., Treasurer
Marie O'Rourke, Assistant Treasurer
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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: Sept 1, 2019
RE: **SEPTEMBER 2019 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** none
2. **Overdue Rent:** One new payment plan negotiated
3. **Other:** Upon an appeal, MCAD affirmed its finding, issued October 4, 2016, of a "Lack of Probable Cause"

A. MONTHLY TENANT MEETINGS:

1. **August 6th, 2019 Meeting:**
 - i. (10) ten attended from Talbot
 - ii. (17) seventeen attended from 13 River
 - iii. (14) fourteen attended from 16 River
 - iv. Approx 23% attendance (average)

B. 16 RIVER CRACK FILL/SEALCOATING/MARKINGS:

1. All asphalt areas are scheduled for the above on 9/9/19 and 9/10/19

C. AFFORDABLE HOUSING:

1. Still seeking properties in Town with no success to date.

D. 13 RIVER PAVING PROJECT:

1. Scheduled to begin Monday, September 9, 2019.

E. 16 RIVER STREET CONTRACT RENEWAL:

1. Process is moving along well. Awaiting appraisal which is final required documentation. Anticipate renewal to be a twenty (20) year contract.