

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: October 30, 2019
RE: **NOVEMBER 2019 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** Conferences with two (2) tenants
2. **Overdue Rent:** Working on issues.
3. **Other:** none

A. MONTHLY TENANT MEETINGS:

1. **October 1st, 2019 Meeting:**
 - i. (1) one attended from Talbot
 - ii. (22) twenty-two attended from 13 River
 - iii. (18) eighteen attended from 16 River
 - iv. Approx 23% attendance (average)

B. AFFORDABLE HOUSING: Have looked at s number of properties. However, no success as yet finding a property. Have requested an extension of CPA funding.

C. 13 RIVER PAVING PROJECT: Please see attached update. Will advise more at the meeting.

D. 16 RIVER STREET CONTRACT RENEWAL: All documents have been submitted and await decision from HUD. Expect decision by January 2020.

E. VIDEO SURVEILLANCE SYSTEM AT TALBOT: Due to continuing issues at the Talbot (stolen mail, stolen packages, broken glass in corridors, guests in excess of 21 days), we will be installing a video surveillance system to address these issues and assist in insuring tenant safety.