

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: November 26, 2019
RE: **DECEMBER 2019 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** none
2. **Overdue Rent:** Working on issues.
3. **Other:** none

B. MONTHLY TENANT MEETINGS:

1. **November 5th, 2019 Meeting:**
 - i. (4) four attended from Talbot
 - ii. (8) eight attended from 13 River
 - iii. (25) twenty-five attended from 16 River
 - iv. Approx 21% attendance (average)

C. 16 RIVER TENANT MTG OF 11/5/19: Billerica Police Chief Dan Rosa attended the meeting, at his request, to address and discuss marijuana useage. His presentation was informative.

D. 16 RIVER STREET CONTRACT RENEWAL: All documents have been submitted and await decision from HUD. Expect decision by January 2020. Unfortunately, it was determined that the BHA is not entitled to the Management Fee - DHCD receives the Management Fee.

E. VIDEO SURVEILLANCE SYSTEM AT TALBOT: Due to continuing issues at the Talbot (stolen mail, stolen packages, broken glass in corridors, guests in excess of 21 days), we will be installing a video surveillance system to address these issues and assist in insuring tenant safety.

- F. TEWKSBURY VETERANS HOUSING:** In response to Commissioner Ford's request, I am attaching a memo regarding a Veterans Housing project in Tewksbury.
- G. SECTION 8:** We are finalizing details to add a part-time experienced Section 8 Coordinator.
- H. SNOW SHOVELLING TEAM:** With the assistance of BMHS's Tom Murphy, we have, as of this date, assembled a team of four (4) students to be available on a call-in basis to shovel snow. We will continue efforts to add to this list.