

# BILLERICA

## HOUSING AUTHORITY

Martin E. Conway, Chair  
Carol Ford, Vice Chair  
James F. O'Donnell, Jr., Treasurer  
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Robert M. Correnti, Executive Director

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**TO:** Board of Commissioners   
**FROM:** Robert M. Correnti  
**DATE:** January 9, 2020  
**RE:** **JANUARY 2020 EXECUTIVE DIRECTOR'S REPORT**

### **A. ADMINISTRATIVE ACTIONS:**

1. **Smoking:** One (1) Conference
2. **Overdue Rent:** Will advise next meeting.
3. **Other:** none

### **B. MONTHLY TENANT MEETINGS:**

1. **January 7<sup>th</sup>, 2020 Meeting:**
  - i. (8) eight attended from Talbot
  - ii. (12) twelve attended from 13 River
  - iii. (16) sixteen attended from 16 River
  - iv. Approx 19% attendance (low)

**C. 16 RIVER STREET CONTRACT RENEWAL:** Expect decision this month (January 2020).