


BILLERICA

HOUSING AUTHORITY

Martin E. Conway, Chair
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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: October 1, 2021
RE: **OCTOBER 2021 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** None
2. **Overdue Rent:** None
3. **Other:** None

B. MONTHLY TENANT MEETINGS:

1. The next Tenant Meeting is scheduled for 10/19/2021.

C. MASON AVE UPDATE:

1. Architect has completed documents and project will be out to bid week of 10/11/2021.

D. 13 RIVER SITE IMPROVEMENT PROJECT FISH #031070:

1. The Pre-Construction Conference Meeting was held 9/7/2021 and the Notice To Proceed (NTP) was issued. The Contractor began on 9/27/2021. Contractor is taking advantage of good weather working Saturdays and Holiday.

E. PERFORMANCE MANAGEMENT REVIEW (PMR) :

1. Our PMR is scheduled for Wednesday, October 13, 2021.