

BILLERICA

HOUSING AUTHORITY

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Robert M. Correnti, Executive Director

16 River St
Billerica, MA 01821
Tel 978-667-2175
Fax 978-667-1156
email: bcorrenti@billericahousing.org

TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: February 3, 2023
RE: **JANUARY 2023 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

- o **Smoking:** Initiating eviction proceedings for continued smoking violations (667-1 tenant);
- o **Overdue Rent:** No actions to report;
- o **Other:** Successful in Housing Court for monetary judgement (705 tenant) for unreported income-matter turned over to collection attorney
 - Served another tenant (667-2) for undisclosed income-constable has served tenant

B. QUARTERLY TENANT MEETINGS:

- o **January 24th, 2022 Meeting:**
 - o Six (6) attended from Talbot
 - o Fifteen (15) attended from 16 River
 - o Eleven (11) attended from 13 River
- Approx. 18% attendance (low)

C. 14 MASON AVE:

- o Project moving along-developing plans and documentation.

D. DHCD APPROVED ARPA PROJECTS:

- o Interior/Exterior Paint project for Parker House #031084 approved-moving thru DHCD process
- o Slate Roof: #031083 also approved-moving thru DHCD process.

E. TALBOT AVE PARKING LOT/PAD ADA COMPLIANCE:

- o Have included parking lot project on CIP - includes more handicap designated spaces, possible reconfiguration, possible ADA compliant walkway to cement pad and resurfacing of entire lot. Awaiting DHCD approval

F. RESIDENT SERVICES COORDINATOR:

- o The new RSC Coordinator, Deb Imperioso, is now onsite