


# BILLERICA

## HOUSING AUTHORITY

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**TO:** Board of Commissioners   
**FROM:** Robert M. Correnti  
**DATE:** March 1, 2023  
**RE:** **FEBRUARY 2023 EXECUTIVE DIRECTOR'S REPORT**

### **A. ADMINISTRATIVE ACTIONS:**

- o **Smoking:** Awaiting Court date for eviction proceedings (667-1 tenant);
- o **Overdue Rent:** Have served 705 tenant with 14 day NTQ-tenant stated a check is in mail;
- o **Other:**
  - o Successful in Housing Court for monetary judgement (705 tenant) for unreported income-collection attorney has filed a lien on former tenant's newly purchased home and is now seeking court action;
  - o Another tenant (667-2) failed to disclose income, unsuccessful at resolution. Counsel will be pursuing Court action;
  - o 705 tenant made alterations to property without prior written approval. Also, tenant disposed of BHA property (stove & fridge) without prior approval. BHA Counsel will be pursuing legal action in Housing Court.

### **B. QUARTERLY TENANT MEETINGS:**

- o Next Tenant Mtg scheduled for 4/11/23.

### **C. 14 MASON AVE:**

- o Project moving along-continuing to develop plans and documentation.

### **D. DHCD APPROVED ARPA PROJECTS:**

- o Interior/Exterior Paint project for Parker House #031084 approved-moving thru DHCD process;
- o Slate Roof: #031083 also approved-moving thru DHCD process.

**E. TALBOT AVE PARKING LOT/PAD ADA COMPLIANCE:**

- o Received estimate (approximately \$45k). Seeking State funding from compliance reserves;

**F. VALLEY COLLABORATIVE LUNCHES:**

- o As an incentive to increase participation in daily lunch program, we will be running an attendance raffle in April offering a gift basket with goodies and a \$50 Market Basket Gift Card, \$25 Liberty Bell Gift Card and \$25 Cheesecake Factory Gift Card.