


BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: December 1, 2023
RE: **DECEMBER 2023 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

- o Legal Action pending for 667-2 resident;

B. QUARTERLY TENANT MEETINGS:

- o Next Meeting: January 23, 2024

C. 14 MASON AVE:

- o Construction proceeding;

D. DHCD APPROVED ARPA PROJECTS:

- o Interior/Exterior Paint project for Parker House #031084 Project substantially complete-anticipate vote on completion and payment will be on January's Agenda;
- o Slate Roof Replacement at Talbot #031083 project delayed due to asbestos mitigation;

E. TALBOT PARKING LOT PROJECT:

- o No update - still anticipate this project beginning in late Spring/early Summer of 2024;

F. FY2024 BUDGET:

- o The FY2024 Budget will be presented at the Board's January 2024 Meeting;

G. VETERANS TURKEY TAKE-OUT:

- o Once again, we have arranged for a "Turkey and all the fixins" take-out meal for veterans and/or their widows/widowers. It is scheduled for Saturday, January 27th, 2024. The contact for this meal is thru Donnie Jarvis of the Veterans Services Office. Veterans are currently signing up-estimate about 20 will sign up;

H. SEMI-ANNUAL INSPECTIONS:

- o The BHA fall semi-annual inspections were conducted From November 15, 2023 through December 6th, 2023. Nearly a dozen inspections were postponed and are being rescheduled. No serious health or safety issues were noted.