

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: March 29, 2024
RE: **MARCH 2024 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

- o Housing Court action for: (a) one (1) 667-2 resident continues (Lease Violations) and (b) one (1) 705 resident (unpaid rent);
- o **SMOKING:** one documented verbal warning issued;
- o **RENT:** Continue referring residents with delinquent rent to RAFT. Also, entered into a payment plan for one (1) 667-2 resident.

B. QUARTERLY TENANT MEETINGS:

- o Next Quarterly Tenant Meeting scheduled for April 23rd, 2024;

C. 14 MASON AVE:

- o Interior work continues (drywall, etc);

D. DHCD APPROVED ARPA PROJECTS:

- o Slate Roof Replacement at Talbot #031083 project underway.

E. APRIL 11, 2024 BOARD MEETING:

- o Robert Maynard of the Town Manager's Office will be attending to demonstrate the recording of the meeting utilizing the "Owl" device. On a trial basis, the meeting will be recorded for demonstration purposes only;

F. PROJECT UNDER CONSIDERATION:

- o Investigating a sound system at 16 River Street-for Board meetings as well as activities. A new Smart TV will be part of this project. Also, will investigate a sound system and TV system at 13 River. Due to the size of the Community Room at the Talbot, a sound system is not needed. Possibility of a new TV will be reviewed All TVs will be provided through the generous donation of the Gaudet family in memory of

their daughter, Maureen Gaudet Argie.

G. HUD MANAGEMENT & OPERATIONS REVIEW (MOR) :

- o MASS HOUSING will be conducting an MOR, on behalf of HUD, on Thursday, April 18th, 2024. An update on the MOR results will be provided to the Board next month.