

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: September 4, 2024
RE: **AUGUST 2024 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

- o (1) A 30 Day NTQ issued to 667-2 resident for Lease violations;
- o (2) A 30 Day NTQ issued to 667-1 resident for Lease violations;
- o (3) A 14 Day NTQ issued to 705 resident;
- o (4) A "No Trespass" Order was issued to a guest of 667-1 resident for Lease violations and damage to BHA property;
- o **SMOKING:** None. Received complaint about "pot smoking" - advised tenant to contact Billerica Police;
- o **RENT:** Continue referring residents, with delinquent rent and/or financial difficulties, to RAFT. Payment Agreements have been executed where possible.

B. QUARTERLY TENANT MEETINGS:

- o Next Tenant Meeting scheduled for 10/22/24

C. 14 MASON AVE:

- o House inspected and approved on 9/4/24 for Section 8 voucher. Occupancy scheduled for 9/15/24.

D. CONNOLLY ROAD PROPERTY:

- o Later this year, will begin investigating development possibilities.