


# BILLERICA

## HOUSING AUTHORITY

John Saulnier, Chair  
James F. O'Donnell, Jr., Vice Chair

Catherine Moschner, Assistant Treasurer  
Martin E. Conway  
Robert M. Correnti, Executive Director

16 River St  
Billerica, MA 01821  
Tel 978-667-2175  
Fax 978-667-1156  
email: bcorrenti@billericahousing.org

**TO:** Board of Commissioners   
**FROM:** Robert M. Correnti  
**DATE:** October 4, 2024  
**RE:** **SEPTEMBER 2024 EXECUTIVE DIRECTOR'S REPORT**

### **A. ADMINISTRATIVE ACTIONS:**

- o (1) Issued 14 Day NTQ to 705 tenant for non-payment of rent;
- o (2) BHA filing eviction proceedings for non-payment of rent for another 705 tenant. Applicant twice denied by RAFT as a result of not providing complete documentation with application. Applicant failed to honor Summary Process Judgement from previous court action;
- o (3) Issued 14 Day NTQ to 667-2 tenant for rent delinquency;
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- o **SMOKING:** 667-1 tenant complained to Board of Health (BOH). BOH issued complaint letter. BHA issued warning letter for first violation. 667-1 tenant not pleased with action taken and has complained to EOHLIC. Additionally, tenant has stated she will complain to Board of Commissioners.
- o **RENT:** Continue referring residents, with delinquent rent and/or financial difficulties, to RAFT. Payment Agreements have been executed where possible.

### **B. QUARTERLY TENANT MEETINGS:**

- o Next Tenant Meeting scheduled for 10/22/24

### **C. 14 MASON AVE:**

- o Leased to family with Section 8 voucher.

### **D. PORCHES - 13 RIVER and 16 RIVER:**

- o Last year, there were significant issues with compliance. Memo issued on 9/23/24 (see attached) regarding clearing of porches. Hopefully compliance won't be as contentious.

**E. GOVERNOR'S APPOINTEE TO THE BOARD:**

- o The Governor's Office contacted the BHA to advised that the appointment is under review. They anticipate an announcement prior to the November Board Meeting.


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