

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: April 4, 2019
RE: **April 2019 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** BOH met with Talbot resident (4th violation).
2. **Overdue Rent:** Appeared in Housing Court, structured a Repayment Agreement with "705" tenant.
3. **Other:** Agreement reached with "705" Tenant regarding non-occupancy. Tenant will voluntarily vacate on 4/30/19

B. MONTHLY TENANT MEETINGS:

1. **April 2nd, 2019 Meeting:**
 - i. (4) four attended from Talbot
 - ii. (19) nineteen attended from 13 River
 - iii. (16) sixteen attended from 16 River
 - iv. Approx. 22% attendance (average)

C. 13 RIVER PAVING PROJECT (Fish #031068-approx. \$260,000)

1. Contract signed. Will be scheduling a meeting with Contractor. Start date slated for 7/1/19. On 4/3/19, the Superintendent of Schools advised that he has asked "the project team to provide an update" on items we discussed. I will advise as soon as I hear.
- 2.

D. TALBOT ANNEX ASPHALT ROOF PROJECT (Fish #031074-approx \$55,000)

1. Asphalt shingles and roof tested negative for asbestos;
2. Bid goes live on 4/10/19 with walkthrough on 4/18/19. Bid closes on 4/25/19;
3. RCAT has this project on a fast track.

E.

F. 13 RIVER EXTERIOR PROJECT (Fish #031070-approx. \$305,000)

1. Working with DHCD regarding funding sources for this project.