

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: December 3, 2018
RE: **December 2018 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** See below
2. **Overdue Rent:** Settled with Talbot tenant (see write off on 12/6/18 Agenda); pursuing another in Housing Court
3. **Other:** None

B. MONTHLY TENANT MEETINGS:

1. **November 6th, 2018 Meeting:**
 - i. (8) Eight attended from Talbot
 - ii. (19) Nineteen attended from 16 River
 - iii. (10) Ten attended from 13 River
 - iv. Approx. 21% attendance (low average)

C. NEW HIGH SCHOOL STADIUM:

1. Per a request by Commissioner O'Donnell at last month's meeting, I am still working on the lights/noise issue and will advise next month.

D. BED BUGS:

1. An update will be provided at the meeting as regards this problem.

E. SMOKING/MARIJUANA

1. The Board of Health received a complaint directly from resident regarding second hand smoke odor as well as marijuana odor. While the BOH promptly investigated, it found no issues. The support and assistance of the BOH is always professional, thorough and appreciated.

F. AUDIT/AUP:

1. Our annual audit and AUP audit was conducted on 11/27/18 and 11/28/18 by a new auditing firm. Their written report won't be provided until mid-January. However, during the closing conference, items were discussed. Progress has been made since last year's audit and there are some items that are still a work in progress.