

# BILLERICA

## HOUSING AUTHORITY

John Saulnier, Chair  
James O'Donnell, Vice Chair  
Carol Ford, Treasurer  
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**TO:** Board of Commissioners  
**FROM:** Robert M. Correnti   
**DATE:** January 30, 2017  
**RE:** **FEBRUARY 2017 EXECUTIVE DIRECTOR'S REPORT**

**A. ADMINISTRATIVE ACTIONS:**

- a. **Smoking:** Three (3) written warning letter issued. One conference meeting held;
- b. **Overdue Rent:** Will provide update at meeting
- c. **Bed Bugs:** See below

**B. MONTHLY TENANT MEETINGS:**

**a. January 10th, 2017 Meeting:**

- i. Eight (8) attended from Talbot
- ii. Eleven (11) attended from 13 River
- iii. Eighteen (18) attended from 16 River
- iv. Approx. 20% attendance
- v. Next meeting scheduled for Tuesday 2/7/17

**C. TALBOT:**

- a. Paving project completed with holdback of approx. \$12k;
- b. Talbot Heating System activity ongoing.

**D. BED BUGS:**

- a. Apartment 3D (ground zero): Drywall being removed. Bain will treat studs and new drywall installed.

**E. OLD DITSON SCHOOL:**

- a. We appeared before the BOS on Monday, January 23, 2017. The BOS had formed a Ditson Re-Use Committee and the Committee gave their report recommending the Town demolish the building and keep the property for future municipal use. Our presentation recommended HOUSING as the future use (I have emailed Commissioners with a copy of the Powerpoint presentation). The BOS will decide this issue before April.

**F. ALBERT STREET:**

- a. The appraisal has been forwarded to Attorney Driscoll for his review. He will be providing a draft of the RFPs for Albert Street.

