

BILLERICA

HOUSING AUTHORITY

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Carol Ford, Vice Chair
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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: January 30, 2019
RE: **JANUARY 2019 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** None
2. **Overdue Rent:** None
3. **Other:** Seeking action in Housing Court relative to resident not occupying premises per Lease Obligations

B. MONTHLY TENANT MEETINGS:

1. **February 5th, 2019 Meeting TBA:**

C. FY19 BUDGET:

1. Our FY19 Budget has been approved by DHCD.

D. 13 RIVER STREET SEWER PROBLEM:

1. We met with residents of Bldg 8. Meeting was positive and summary was sent to Building 8 residents and is attached.

E. BOOKS:

1. With the generous support of Library Volunteer Marcia Spraker-Cavallo and resident Linda Beach. Book shelves at all three properties are being refreshed with new titles. These volunteers have committed to refreshing books every quarter.

- F.** DHCD will be conducting its annual **Management and Occupancy Review** here on 2/12/19. Will update Board when results are available.

