

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners

FROM: Robert M. Correnti 

DATE: February 24, 2017

RE: **March 2017 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

- a. **Smoking:** One "Request for Reasonable Accommodation" denied;
- b. **Overdue Rent:** Pursuing eviction for a 705 resident due to non-payment; five (5) residents sent 14 day Notice to quit (non-payment); three (3) sent reminder letters for non-payment;
- c. **Bed Bugs:** see below

B. MONTHLY TENANT MEETINGS:

- a. **February 7th, 2017 Meeting:**
 - i. 13 attended from Talbot
 - ii. 8 attended from 13 River
 - iii. 9 attended from 16 River
 - iv. Approx. 17% attendance
 - v. Next meeting scheduled for March 3/7/17

C. BED BUGS:

- a. Apt 3D drywall removed, Bain treated areas - ten (10) treatments so far. New drywall installed and plastered. Refurbishing activity continues; originally planned on 3/1/17 occupancy, however this will slide until mid-to-late March.

D. OLD DITSON SCHOOL:

- a. As of this writing, the Board of Selectmen has the matter scheduled for a "discussion" at their meeting on Monday, February 27th, 2017. I will update the Board of Commissioners at the 3/2/17 Commissioners Meeting.

E. SOLAR CREDITS:

- a. Work is progressing and Syncarpha anticipates credits to begin in April 2017. I will keep the Board updated.

F. ALBERT STREET:

- a. Draft RFP under review for disposition of property. RFP for acquisition being drafted. Should be advertised in May timeframe (locally and in Central Register).