

# BILLERICA

## HOUSING AUTHORITY

Martin E. Conway, Chair  
Carol Ford, Vice Chair  
John Saulnier, Treasurer  
Marie O'Rourke, Assistant Treasurer  
James F. O'Donnell, Jr.  
Robert M. Correnti, Executive Director

16 River St  
BillERICA, MA 01821  
Tel 978-667-2175  
Fax 978-667-1156  
email: bcorrenti@billericahousing.org

**TO:** Board of Commissioners   
**FROM:** Robert M. Correnti  
**DATE:** March 4, 2019  
**RE:** **March 2019 EXECUTIVE DIRECTOR'S REPORT**

### A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** None
2. **Overdue Rent:** Pursuant to a Court decision, one (1) tenant on a Repayment Agreement;
3. **Other:**

### B. MONTHLY TENANT MEETINGS:

1. **February 5<sup>th</sup>, 2019 Meeting:**
  - i. (6) six attended from Talbot
  - ii. (10) ten attended from 13 River
  - iii. (11) eleven attended from 16 River
  - iv. Approx. 15% attendance (low)
2. **March 5<sup>th</sup>, 2019 Meeting:**
  - i. (6) six attended from Talbot
  - ii. (14) fourteen attended from 13 River
  - iii. (17) seventeen attended from 16 River
  - iv. Approx. 21% attendance (average)

### C. BED BUGS - 16 RIVER BUILDING 3:

1. There were some bed bug "stragglers" in three (3) apartments adjacent to Apt 3B. It is believed the heat treatment of 3B sent these "stragglers" into the adjacent apartments. Nonetheless, Bain Pest Management has treated all apartments. All show no signs of activity.

### D. 13 RIVER PAVING PROJECT

1. Bids being opened 3/6/19 and will be reviewed by DHCD. Once all is in order, it will be placed on Board's agenda to vote to accept (most likely the 4/11/19 meeting).