

BILLERICA

HOUSING AUTHORITY

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Carol Ford, Vice Chair
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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: October 1, 2018
RE: **NOVEMBER 2018 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** None
2. **Overdue Rent:** Have filed for possession/eviction in Housing Court re: Talbot tenant. Will pursue in Small Claims for overdue rent.
3. **Other:** None

B. MONTHLY TENANT MEETINGS:

1. **October 2nd, 2018 Meeting:**
 - i. (7) Seven attended from Talbot
 - ii. (22) Twenty-Six attended from 16 River
 - iii. (16) Seventeen attended from 13 River
 - iv. Approx. 25% attendance (higher than average)

C. CPA:

1. On 10/9/18, Town Meeting approved the CPA Funds Warrant Article. One of the projects funded is \$160,000 for Housing. As this is the first funding round approved, the process is evolving. Estimated time for availability of funding would be Feb to March timeframe.
 - i. The BAHT will be meeting November 7th, 2018
 - ii. With the leadership of Rob Anderson, Billerica's Economic Development Director, we are in the early stages of assessing possibilities for a vacant building on Old Elm Street (see attached).

D. COMCAST:

1. Last April, 16 River Street was one of a number of national sites for COMCAST DAY. Comcast employees donated their time to landscape the grounds.
2. We have been notified that we were again selected for next year's COMCAST DAY scheduled for May 2019;

3. Also, we received a grant of \$379 from COMCAST (which amply covered BHA expenses for COMCAST DAY 2018.

E. PETITION:

1. On October 19, 2018, I received a "Petition" signed by twenty-nine (29) residents of 13 River and 16 River requesting I "continue to honor the agreement" in place allowing a resident to conduct an automotive repair business, on BHA property, for residents and their immediate families. I met with the resident on 10/19/18 regarding this matter. No such agreement was ever made, although the resident disputes that fact. Nonetheless, we received a Notice of Violation from the Building Commissioner. Additionally, this raises liability concerns. The resident was advised to immediate cease this activity. I have placed this matter on the Board's Agenda to provide an opportunity for discussion.

F. HUD "LEAD THE WAY" TRAINING:

1. As a result of HUD's review of the AUP findings, HUD is requesting Board Members complete the "Lead the Way" online training. The online link has been emailed to Commissioners. Commissioners are asked to notify me when they have completed the training.

G. BED BUGS:

1. Three (3) units in Building 3 received treatment. One (1) unit continues to have bed bug activity. Hence, treatments will continue for the remaining unit. Actions are being taken to address this matter.