

BILLERICA

HOUSING AUTHORITY

John Saulnier, Chair
James O'Donnell, Vice Chair
Carol Ford, Treasurer
Marie O'Rourke, Assistant Treasurer
Martin Conway
Robert M. Correnti, Executive Director

16 River Street
BillERICA, MA 01821
Tel 978-667-2175
Fax 978-667-1156
email: bcorrenti@billericahousing.org

TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: October 2, 2017
RE: **October 2017 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** One (1) meeting for a first time violation;
2. **Overdue Rent:** No significant problems to report;
3. **Bed Bugs:** See below.

B. MONTHLY TENANT MEETINGS:

1. **September 12th, 2017 Meeting:**
 - i. Seven (7) attended from Talbot
 - ii. Fifteen (15) attended from 13 River
 - iii. Thirteen (13) attended from 16 River
 - iv. Approx. 20% attendance (average)

C. BED BUGS:

1. On 9/11/17, K9 Detection returned to do a follow up on remaining apartments with bed bug issues. Dog had "hits" on four apartments. Bain returned on 9/15/17 for an visual inspection. No active bed bug activity was noted. Steam treatments were performed. Bain will follow up in early October. Appears we have turned the corner on this issue but will hold off on any celebration until after Bain's follow up visit in October.

D. FIRST RESPONDER APPRECIATION EVENT:

1. This was held Thursday, September 28th, 2017. Both Chief Rosa and Chief Conway attended with their representatives of their Command Staff. Commissioners Ford, O'Rourke and Conway attended representing the Board. Feedback was very positive. Our Resident Services Coordinator, Maureen Argie, deserves public credit for all she did organizing

this event. Also, the participating residents deserved commendation for all their efforts. It was truly a community recognizing and demonstrating its appreciation for Billerica First Responders.

E. PMR:

1. The Performance Management Review was held on Thursday, September 28th, 2017. It was a positive constructive meeting to prepare us for next year's PMR. The BHA demonstrated it is aware and follows the proper processes and regulations relative to the areas reviewed. As in any operation, there are areas that need to be improved upon in the coming months. More information will be provided at the Meeting.