

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: July 27, 2018, 2018
RE: **AUGUST 2018 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** No issues to report;
2. **Overdue Rent:** One (1) 705 tenant voluntarily vacating just as eviction process was to begin. Will need to write off unpaid rent.
3. **Other:** No issues to report.

B. MONTHLY TENANT MEETINGS:

1. **July 10th, 2018 Meeting:**
 - i. (5) five attended from Talbot
 - ii. (15) fifteen attended from 13 River
 - iii. (17) seventeen attended from 16 River
 - iv. Approx. 21% attendance (average)

C. CHAMP (Common Housing Application for Massachusetts Public Housing):

1. DHCD is migrating LHA's across the Commonwealth onto this system. On 8/14/18, Jean Kneeland and I will be attending the required one day training in Woburn.

D. CPA/CPC:

1. On 7/26/18, we appeared before the CPC in regards to our application for \$160k in CPA funds. Another meeting is scheduled for 9/6/18 to finalize the warrant article for CPA funds to be distributed.