

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: February 23, 2018
RE: **March 1, 2018 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** Court Hearing scheduled for 2/26/18 for smoking violation;
2. **Overdue Rent:** Overdue rents are now reported quarterly to State; One (1) Family Housing tenant served and Court date scheduled for 3/12/18;
3. **Other:** Received a Summary Process Agreement for Judgement (Lease violation) which was stayed, pending compliance, until 3/14/18 with Court date of 3/19/18.

B. MONTHLY TENANT MEETINGS:

1. **February 6th, 2017 Meeting:**
 - i. (6) Six attended from Talbot
 - ii. (8) Eight attended from 13 River
 - iii. (15) Fifteen attended from 16 River
 - iv. Approx. 17% attendance (average)

C. BED BUG UPDATE:

1. Treatments underway for 16 River Building One, Apt I. Also, building 3, Apt C being rechecked.

D. 16 RIVER STREET REPAVING PROJECT:

1. Specs being compiled. Anticipate going to bid within 30 days and opening bids in May/June. Hoping to begin project when school is out.