

BILLERICA

HOUSING AUTHORITY

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TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: June 1, 2018
RE: **JUNE 2018 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** 16 River Street Tenant evicted for Lease violation (smoking);
2. **Overdue Rent:** No issues to report
3. **Other:** No issues to report

B. MONTHLY TENANT MEETINGS:

1. **May 8th, 2017 Meeting:**
 - i. (9) nine attended from Talbot
 - ii. (22) twenty-two attended from 13 River
 - iii. (15) fifteen attended from 16 River
 - iv. Approx. 26% attendance (above average)

C. BED BUG UPDATE:

1. Both 16 River Building One and Building Five have been successfully treated-no activity observed. Hopefully, this is the last encounter with bed bugs.

D. 13 RIVER STREET REPAVING PROJECT:

E. ALBERT/CONNOLLY:

1. AT the NAHRO Conference, I made contact with a DHCD Official in Housing Management. We have emailed information on both properties in Albert/Connolly neighborhood as well as a copy of the unfunded \$925,000 grant to build a 689 project. Will be investigating if there's any possibility of funding for these sites. Will advise.

F. NET METERING SAVINGS:

1. At the last meeting, Commissioner O'Donnell inquired about the savings realized through the Net Metering Agreement. For the current FY, savings as of June 1st total \$8969.00

G. CARPENTERS UNION - TALBOT PERGOLA (IN FRONT)

1. The Carpenters Union, through the efforts of John Burrows, has expressed interest to construct the replacement pergola in the front of the Talbot. Similar to the Shawsheen Tech, we provide the materials and the union provides the labor. The Shawsheen Tech felt there was no educational value building an octagon structure. I am awaiting a meeting date with the Carpenters Union to further discuss the project. Also, I have filed for approval by the Historic District Commission (Hearing is 6/13/18 AT 7:00 pm in Room 110 at Town Hall). I anticipate no issue with the Commission.

H. NICHOLAS AVE

1. This is the home in North Billerica, with an affordable restriction. The builder, Rich Annese, applied to the ZBA for a modification to the variance eliminating the affordable restriction in return for his contribution of \$150,000 to the Housing Authority. The funds could only be used towards the purchase of a new family home or for emergency non-recurring BHA family housing expenses (when issued, the modification will specify the uses). We testified before the ZBA on behalf of this modification. The request was approved. Funds will be provided at the closing of the Nicholas Ave home. This process could take two or more months. Upon notification of the closing, I will notify the Board.

I. HEIMLICH/CPR TRAINING

1. In the week prior to the Memorial Day holiday, we had an incident in the Common Room with a resident choking. The Heimlich was applied and sufficiently dislodged the blockage. The resident was transported to the hospital and returned later that day. Arrangements have been made for staff training—conducted by Joe Devlin, a Billerica EMT. The training is NOT MANDATORY and is scheduled for Thursday, June 14th from 1:00 PM to 4:00 PM. The BHA will pay the cost (\$25.00 per person). All Office and Maintenance Staff as well as our Resident Services Coordinator will be taking this 3-hour training. If a Commissioner wishes to take this training, please let me know no later than at the Board Meeting.
2. Also, we are purchasing three (3) Defibrillators to be installed in the Common Rooms at the Talbot, 13 River Street and 16 River Street. These are the same units in all Billerica public buildings as well as all Billerica schools.