

BILLERICA

HOUSING AUTHORITY

John Saulnier, Chair
James O'Donnell, Vice Chair
Carol Ford, Treasurer
Marie O'Rourke, Assistant Treasurer
Martin Conway
Robert M. Correnti, Executive Director

16 River Street
Billerica, MA 01821
Tel 978-667-2175
Fax 978-667-1156
email: bcorrenti@billericahousing.org

TO: Board of Commissioners 
FROM: Robert M. Correnti
DATE: September 1, 2017
RE: **September 2017 EXECUTIVE DIRECTOR'S REPORT**

A. ADMINISTRATIVE ACTIONS:

1. **Smoking:** One (1) complaint received and addressed;
2. **Overdue Rent:** No issues;
3. **Bed Bugs:** See below

B. MONTHLY TENANT MEETINGS:

1. **August 8th, 2017 Meeting:**
 - i. Six (6) attended from Talbot
 - ii. Six (6) attended from 13 River
 - iii. Fourteen (14) attended from 16 River
 - iv. Approx. 15% attendance (average)

C. BED BUGS:

1. Bain has inspected the remaining four (4) apartments that had been cleared two (2) weeks ago. No bed bug activity was noted. Additionally, "Blacklights" have been installed in all Building 3 units (under legs of bed, legs of living room couch and under legs of living room chair). Bain will return on 9/6/17 for another confirmation inspection. K-9 Detection dog will inspect these units on 9/11/17. Hopefully, this will end this frustrating issue.

D. FIRST RESPONDER APPRECIATION:

1. A First Responder Appreciation event is scheduled for Thursday, 9/28/17, at 9:30 AM. Credit for this event goes to Ms. Maureen Argie, on-site Elder Services Coordinator, and our residents. Commissioners are invited to attend this event as residents express their appreciation to Billerica Police, Fire and Paramedics.

E. PMR: DHCD will be onsite for a Performance Management Review (PMR) on WEDNESDAY, SEPTEMBER 27th, 2017. Focus will be on Tenant Receivables and our Work Orders (both Open and Closed).

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