
BILLERICA

HOUSING AUTHORITY

John Saulnier, Chair
James O'Donnell, Vice Chair
Carol Ford, Treasurer
Marie O'Rourke, Assistant Treasurer
Martin Conway, Member
Robert M. Correnti, Executive Director

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MINUTES OF THE BILLERICA HOUSING AUTHORITY REGULAR MEETING OF March 2, 2017

CALL TO ORDER:

Vice Chair O'Donnell called the meeting to order at 4:00 PM with the Pledge of Allegiance. Four (4) Commissioners were present with Commissioner Saulnier absent. The Executive Director was present.

OPEN MIC

Ms. Gerry Clarke spoke at Open Mic asking the Commissioners to jointly speak with DHCD regarding their rules, specifically as regards the resident transfer process. She believed it unfair for a resident to transfer more than once. A brief discussion ensued whereby Ms. Clarke was assured transfers consistently follow proper rules.

MINUTES:

The Minutes of the February 2, 2017 Meeting were approved by a vote of three (3) in favor, one (1) abstention (Commissioner O'Donnell) and zero (0) opposed on a motion by Commissioner Ford which was seconded by Commissioner Conway.

CORRESPONDENCE:

Vice Chair O'Donnell noted the correspondence listed on the Agenda and indicated it would be placed on file.

REPORTS:

The Payment of Bills Report was unanimously approved (4-0-0) and placed on file upon a motion by Commissioner Ford, which was seconded by Commissioner O'Rourke.

Upon a motion by Commissioner Ford, seconded by Commissioner Conway, the **Accountant's Report**, of 1/31/17 was unanimously accepted (4-0-0) and placed on file.

The Payroll Report was received and unanimously approved (4-0-0) and placed on file upon a motion by Commissioner Ford. The motion was seconded by Commissioner Conway.

The Vacancy Report was unanimously accepted (4-0-0) and ordered to be placed on file upon a motion by Commissioner Ford. The motion was seconded by Commissioner O'Rourke.

Executive Director's Report

Executive Director Correnti presented his Report dated February 24, 2017. He highlighted the items on the report. Per order of the Chair, the Executive Director's Report was placed on file.

OLD BUSINESS:

Commissioner Training:

Executive Director Correnti discussed PHN 2017-05 noting the deadline for training is 11:59 PM on Monday, June 19th, 2017. At this point, Commissioner O'Donnell has successfully completed the online training. ED Correnti requested Commissioners notify him when they have successfully completed the training.

NEW BUSINESS:

There was no New Business to discuss.

ADJOURN:

There being no other items for discussion, Vice Chair O'Donnell requested a motion to adjourn. Commissioner O'Rourke, seconded by Commissioner Conway, motioned to adjourn. The motion was unanimously approved (4-0-0) and the Board adjourned at 4:22 PM.

Respectfully submitted,



Robert M. Correnti
Executive Director/Secretary