
BILLERICA

HOUSING AUTHORITY

John Saulnier, Chair
James O'Donnell, Vice Chair
Carol Ford, Treasurer
Marie O'Rourke, Assistant Treasurer
Martin Conway, Member
Robert M. Correnti, Executive Director

16 River St
Billerica, MA 01821
Tel 978-667-2175
Fax 978-667-1156
email: bcorrenti@billericahousing.org

MINUTES OF THE BILLERICA HOUSING AUTHORITY REGULAR MEETING OF May 4, 2017

CALL TO ORDER:

Chairman Saulnier called the meeting to order at 4:09 PM with the Pledge of Allegiance. All Commissioners were present with the exception of Commissioner Conway who was absent. The Executive Director was also present.

OPEN MIC

No one signed up to speak at Open Mic.

MINUTES:

The Minutes of the April 4, 2017 Meeting were approved by a vote of five (4) in favor and zero (0) opposed on a motion by Commissioner O'Rourke which was seconded by Commissioner Ford.

CORRESPONDENCE:

Chair Saulnier noted the correspondence listed on the Agenda and indicated it would be placed on file.

REPORTS:

The **Investment Accounts Report**, as of March 31, 2017, was presented by the Executive Director. Hearing no questions, Chairman Saulnier directed the report be placed on file.

REPORTS (CONTINUED) :

The Payment of Bills Report was unanimously approved (4-0-0) and placed on file upon a motion by Commissioner O'Donnell, which was seconded by Commissioner O'Rourke.

Hearing no questions, Chairman Saulnier directed the **Accountant's Report**, of 3/31/17, to be accepted and placed on file.

The Payroll Report was received and unanimously approved (4-0-0). Upon a motion by Commissioner O'Rourke, seconded by Commissioner O'Donnell, the report was placed on file.

With no discussion, Chairman Saulnier directed the **The Vacancy Report**, dated 5/1/17, to be accepted (4-0-0) and placed on file.

Executive Director's Report

Prior to presenting his report, the Executive Director reviewed the new Housing Authority Web Page. Following the presentation, Executive Director Correnti presented his Report dated April 24, 2017. He highlighted the items on the report.

OLD BUSINESS :

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NEW BUSINESS:

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There being no other items for discussion, Chair Saulnier requested a motion to adjourn. Commissioner O'Donnell, seconded by Commissioner O'Rourke, motioned to adjourn. The motion was unanimously approved (4-0-0) and the Board adjourned at 4:55 PM.

Respectfully submitted,



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