
BILLERICA

HOUSING AUTHORITY

Martin E. Conway, Chair
Carol Ford, Vice Chair
James F. O'Donnell, Jr., Treasurer
Marie O'Rourke, Assistant Treasurer
John Parker
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MINUTES OF THE BILLERICA HOUSING AUTHORITY REGULAR MEETING OF June 6, 2019

CALL TO ORDER:

Chair Conway called the meeting to order at 4:01 PM. All Commissioners were present. The Executive Director was also present. Chair Conway requested Executive Director Correnti begin the meeting with the Pledge of Allegiance. Chair Conway then spoke of the 6/1/19 Tree Planting noting that it was very much appreciated by the Argie Family. He also commended the Executive Director and all involved for the respectful event.

OPEN MIC: Resident Donna Mangiasi addressed the Board extensively regarding various meetings and conversations with Executive Director Correnti. She felt there were "double rules" and she was being singled out for smoking violations, pet policy violations, alleged privacy violations, and her position that the display of the American flag bunting was being allowed in violation of policy. At the conclusion of her presentation, Chair Conway indicated the matter would be taken under advisement.

Resident John Polychrones then addressed the Board about meetings and discussions relative to the radiator damage as well as the odor in his apartment. He also spoke of an incident relative to his shower. He stated his sister received a phone call from someone at 16 River Street and that the Executive Director violated confidentiality by providing that number to this individual. At the conclusion

of his presentation, Chair Conway indicated the matter would be taken under advisement.

Resident Tom Davis read a letter to the Board regarding the High School stadium issue. Chair Conway accepted the letter and noted this was a matter on the Agenda for discussion.

MINUTES:

The Meeting Minutes of May 2, 2019 were reviewed. Commissioner O'Donnell, seconded by Commissioner O'Rourke, motioned to approve the Minutes of the Meeting of May 2, 2019. Chair Conway called for a vote and the Minutes were approved by a vote of five (5) in favor none (0) opposed.

CORRESPONDENCE:

There was no Correspondence.

REPORTS:

The **Investment Accounts Report**, as of May 1, 2019, was presented by the Executive Director. Hearing no questions, Chair Conway directed the report be placed on file.

The **Payment of Bills Report**, as of 6/1/2019, was presented by the Executive Director. Commissioner O'Donnell, seconded by Commissioner O'Rourke, motioned to approve the Payment Report. Chair Conway called for a vote and the Board unanimously (5-0-0) approved the motion.

The **Section 8 Voucher Payment Report**, as of 6/1/19, was presented by the Executive Director. Commissioner O'Donnell, seconded by Commissioner O'Rourke, motioned to approve the Section 8 Voucher Payment Report. Chair Conway called for a vote and the Board unanimously (5-0-0) approved the motion.

Executive Director Correnti provided a brief overview of the **Fee Accountant's Report**, as of 4/30/19. Hearing no objection, Chair Conway directed the **Fee Accountant's Report**, as of 4/30/19, be accepted and placed on file.

The **May 2019 Payroll Report** was presented by the Executive Director. Commissioner O'Donnell, seconded by Commissioner O'Rourke, motioned to approve the May 2019 Payroll Report. Chair Conway called for a vote and the Board unanimously (5-0-0) approved the motion.

Following a brief discussion, Chairman Conway directed the **Vacancy Report**, dated 6/1/19, be accepted and placed on file.

Executive Director's Report: Executive Director Correnti presented and reviewed his June 2019 Report. In addition, Executive Director Correnti noted the following:

1. The letter, dated 6/4/19, from ESMV regarding the 6/1/19 Tree Planting;
2. Excavation at 13 River between Buildings 2 and 3;
3. NARCAN installed in the AED box at 13 River and 16 River Street. Will be installed at Talbot in July;
4. Jean Kneeland has announced her plans to retire on 6/30/19,

OLD BUSINESS:

School Department Issues relative to 13 River Street:

Executive Director Correnti reviewed the draft memo, addressed to School Superintendent Piwovar, dated 5/10/19. A discussion ensued with Commissioners expressing their disappointment with the School Department response. The letter from resident Yvette Roche was placed in the record. Resident Marion Amber also spoke on the matter. All comments expressed frustration with the School Department's response to resident issues. Commissioners agreed with the 5/10/19 draft but suggested the last paragraph be amended to state the Commissioners and residents look forward to the opportunity to address the full School Committee on these quality of life issues. Executive Director Correnti indicated he would revise the draft and send it to the School Superintendent and Chair of the School Committee.

NEW BUSINESS:

1. Revised Parking Policy:

Executive Director Correnti requested the Board approve the revised Parking Policy as submitted. A discussion ensued. Commissioner Parker expressed his concerns. Commissioner

O'Donnell, seconded by Commissioner Ford, motioned to approve the amended Policy as submitted. Chair Conway called for a vote and the Board approved the motion on a vote of four (4) in favor and one (1) opposed.

2. Appointments to the BAHT:

Executive Director Correnti noted Commissioner Ford's term expires on 6/30/19 and the Board needs to take action regarding her appointment. Additionally, the Board needs to appoint a Commissioner to fill the position vacated by former Commissioner Saulnier. Commissioner Parker expressed an interest in serving on the BAHT. Commissioner O'Rourke, seconded by Commissioner O'Donnell, motioned to reappoint Commissioner Ford to the BAHT. Chair Conway called for a vote and the Board approved the motion unanimously (5-0-0). Commissioner O'Donnell, seconded by Commissioner Ford, motioned to appoint Chair Martin Conway to the BAHT. Chair Conway called for a vote and the Board approved the motion unanimously (5-0-0).

3. NAHRO Centralized Waiting List:

Executive Director Correnti reviewed the May 1, 2019 letter from NAHRO regarding changes to the Centralized List. Following a brief discussion, Commissioner Ford, seconded by Commissioner O'Rourke, motioned that the Billerica Housing Authority Board of Commissioners approve (1) the New Amendment to the BHA Administrative Plan with said Amendment effective July 1, 2019 and (2) the GoSection8 Sub-License Agreement effective June 6, 2019. Additionally, the Board authorizes the Executive Director to execute any required documents related thereto. With the motion having been made and seconded, Chair Conway called for a vote and the Board approved the motion unanimously (5-0-0).

ADJOURN:

There being no other items for discussion, Chair Conway requested a motion to adjourn. Commissioner O'Donnell, seconded by Commissioner O'Rourke, motioned to adjourn. Chair Conway called for a vote and the Board unanimously (5-0-0) approved the motion and the Board adjourned at 5:06 PM.

Respectfully submitted,



Robert M. Correnti
Executive Director/Secretary