

BILLERICA

HOUSING AUTHORITY

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MEMORANDUM



TO: All BHA Residents
FROM: Bob Correnti
DATE: April 24, 2017
RE: SEMI-ANNUAL INSPECTIONS

Semi-Annually, all BHA units and properties are being inspected. The May 2017 Inspection Schedule is as follows:

- **TALBOT APARTMENTS:**
 - **Wednesday, May 10th, 2017** starting at 10:00 AM
- **16 RIVER STREET:**
 - **Thursday, May 11th, 2017** starting at 9:00 AM
 - Buildings 1, 2, 3
 - **Friday, May 12th, 2017** starting at 9:00 AM
 - Buildings 4, 5, and 6
- **13 RIVER STREET**
 - **Tuesday, May 16th, 2017** starting at 9:00 AM
 - Buildings 1, 2, 3, and 4
 - **Thursday, May 18th, 2017** starting at 9:00 AM
 - Buildings 5, 6, 7, and 8

During the inspection of each apartment, we will be checking basic items such as water faucets, drains, ovens, refrigerators, hot water, etc. are in proper working order. Additionally, we want to insure apartments are maintained, per the lease, "in a clean and sanitary condition." Residents need not be present during the inspection. If any questions, please call the office.