

# BILLERICA

## HOUSING AUTHORITY

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James O'Donnell, Vice Chair  
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### MEMORANDUM



**TO:** All BHA Residents  
**FROM:** Bob Correnti  
**DATE:** April 11, 2018  
**RE:** SEMI-ANNUAL INSPECTIONS

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Semi-Annually, all BHA units and properties are being inspected. The May 2018 Inspection Schedule is as follows:

- **TALBOT APARTMENTS:**
  - **Tuesday, May 1<sup>st</sup>, 2018** starting at 9:00 AM
- **16 RIVER STREET:**
  - **Wednesday, May 2<sup>nd</sup>, 2018** starting at 9:00 AM
    - Buildings 1, 2, and 3
  - **Thursday, May 3<sup>rd</sup>, 2018** starting at 9:00 AM
    - Buildings 4, 5, and 6
- **13 RIVER STREET**
  - **Wednesday, May 9<sup>th</sup>, 2018** starting at 9:00 AM
    - Buildings 1, 2, 3, and 4
  - **Thursday, May 10<sup>th</sup>, 2018** starting at 9:00 AM
    - Buildings 5, 6, 7, and 8

During the inspection of each apartment, we will be checking basic items (such as water faucets, drains, ovens, refrigerators, hot water, etc.) are in proper working order. Additionally, we want to insure apartments are maintained, per the lease, "in a clean and sanitary condition." Residents need not be present during the inspection. If any questions, please call the office.