

# BILLERICA

## HOUSING AUTHORITY

John Saulnier, Chair  
James F. O'Donnell, Jr., Vice Chair

David Gagliardi  
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### MEMORANDUM



**TO:** BHA RESIDENTS  
**FROM:** Bob Correnti  
**DATE:** April 11, 2025  
**RE:** TENANT BOARD MEMBER

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The Billerica Housing Authority Board of Commissioners has received notification from the Billerica Town Clerk that the current Tenant Board Member position is vacant.

According to the Tenant Board of Commissioner Policy, adopted Town by the Billerica Housing Authority Board of Commissioners on May 9, 2024, the BHA is providing this notice to all BHA residents of the vacancy by:

- (a) Posting notices in the Common Rooms at 33 Talbot Avenue, 13 River Street and 16 River Street;
- (b) Sending notices to each public housing tenant household;
- (c) Posting the notice on the BHA website.

If a BHA resident wishes to be considered for the Town Appointed Tenant Board Member position, the BHA resident must submit his/her name to the Billerica Town Clerk within thirty (30) days of the receipt of this notice. Contact information for the Billerica Town Clerk is:

Ms. Donna McCoy  
Billerica Town Clerk - Town Hall  
365 Boston Road  
Billerica, MA 01821  
Tel: (978) 671-0924  
Email: [townclerk@town.billerica.ma.us](mailto:townclerk@town.billerica.ma.us)

There are various online training modules offered by the Executive Office of Housing and Livable Communities (EOHLC) available to Tenant Board Members. Time is of the essence and interested residents should act promptly.