

BILLERICA

HOUSING AUTHORITY

John Saulnier, Chair
James O'Donnell, Vice Chair
Carol Ford, Treasurer
Marie O'Rourke, Assistant Treasurer
Martin Conway
Robert M. Correnti, Executive Director

16 River St
Billerica, MA 01821
Tel 978-667-2175
Fax 978-667-1156
email: bcorrenti@billericahousing.org

MEMORANDUM



TO: All Residents
FROM: Bob Correnti
DATE: April 21, 2017
RE: **INSPECTIONS**

In the past, the Billerica Housing Authority (BHA) has conducted annual inspections of all units. The purpose of these inspections is to insure units are in a safe, decent and sanitary condition.

The BHA is committed to providing safe, clean and sanitary conditions. To that end, we will begin inspecting properties every **SIX (6) MONTHS**. Inspections will be conducted in May and October. We will shortly be notifying residents of the inspection schedule for May 2017.

During the inspections, not only will the BHA be checking for the proper operation of appliances, water, heat, locks, garbage disposals, plumbing, etc. but also the condition of the premises. As per the Lease, among the obligations of a tenant are to maintain the leased premises in a clean and sanitary condition, refrain from damaging the premises, not to make any alterations to the premises, not store hazardous or flammable liquids, nor install/operate any major appliance without the prior approval of the BHA. Damage caused by smoking is not considered normal wear and tear.

The BHA spends considerable resources and its best efforts to insure residents are provided safe and decent properties. With inspections every six (6) months, any issues should be identified and addressed before becoming a major problem either for the resident or the BHA community.

As always, should any resident have questions, please feel free to contact the office.