

BILLERICA

HOUSING AUTHORITY

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MEMORANDUM

TO: Residents of 13 River Street and 16 River Street
FROM: Bob Correnti
DATE: October 11, 2018
RE: **CLEARING OF PORCHES AND PATIOS FOR WINTER MONTHS**

It's that time of the year again when we have to make plans for snow clearing! Hopefully, this year we won't get much snowfall!

In any event, as part of our preparation for the snow, it is important to remind those who have first floor patios that the patios **must be totally clear**. **All** furniture, tables, chairs, etc. must be removed. It is impossible to navigate a snowblower through an obstacle course of furniture! In addition, it poses a safety hazard with uncleared snow turning into an ice hazard. Second floor porches should also be cleared. The winter also can bring strong winds providing another reason not to leave items on the porches/patios. These items could be blown away by strong winds.

When snow is forecast, please remove any outside doormats so they don't get chewed up by the snowblower. Once the area is cleared of snow, doormats can be placed back. Also, all hoses must be removed from outdoor faucets. Water remaining in a hose attached to an outdoor faucet could freeze with the potential to crack the water pipe inside the apartment wall. This occurred last year causing substantial damage.

Snow shoveling and clearing is not easy at any time but it's even more difficult in the cold and in less than ideal weather conditions. In addition, our crew is trying to do as much as they can for BHA residents and their safety. The cooperation of all residents is critical to making snow clearing a smooth and efficient process. **Please clear your porch/patio area by December 1st.** Should anyone have any questions, please feel free to contact me during regular Office hours. Your cooperation is appreciated.